

**WAUKEGAN  
PORT DISTRICT**  
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**MINUTES**

WAUKEGAN PORT DISTRICT  
Board Meeting of 17 May 2023  
4:00 p.m.

Waukegan National Airport  
Administration Office/SRE Bldg.  
2601 Plane Rest Drive  
Waukegan IL 60087

The following Board members were present:

Gene Bach, Historian  
Jack Dye  
Tom Evers  
Becky Jones  
Greg Petry-remote participation  
Paula Trigg  
Ben Veal

The following Officer was present:

Bob Hamilton, Treasurer

District Counsel:

Peter Friedman-remote participation  
Marcus Martinez

Members of the Port District Staff were present:

Skip Goss, F3 Airport, General Manager/Director, Airport  
Max Pekcan, F3 Marina, General Manager, Harbor

Call to Order

Chairman Veal called the meeting to order at 4:00 PM.

Roll Call

Pledge of Allegiance

Approval of Remote Participation/Voting

Moved by Ms. Trigg, Seconded by Mr. Dye. Approved unanimously on voice vote.

Chairman Remarks – Chairman Veal introduced a new ad hoc committee to oversee the collaborative relationship and efforts with the City of Waukegan. This committee will consist of Tom Evers and Greg Petry.

General Counsel Report – Mr. Friedman indicated that he would be addressing the election procedures before the election item on the agenda.

Public Comment – (3 minutes per person)

- Nikki Sullivan, WYC and WYCYF would like to request that Junior Sail be allowed to host safety training at 199 Harbor PL possibly in collaboration with the harbor.
- Jason Fergusen, WYC Commodore is looking to continue conversations on use of space for the yacht club going forward.

Committee Reports

- Governance-Evers & Petry -None
- Marina Relations - Dye & Bach –the committee met and walked the dock and had nothing major to report.
- Disaster Planning – Jones- Ms. Jones met with the GM’s and went through the upcoming events and current risk and security plans. She found that the Port District has a great relationship with the Waukegan Fire and Police Department. There is some room for improvement around the need for speed bumps or a crosswalk to heighten visibility near Green Town on the Rocks. It was noted that the city may have previously committed to put the speed bumps in. The harbor office will follow up. The incident action plan from a prior air show has been reviewed and will be discussed with the airport GM in the future.
- Insurance-Petry & Hamilton – None

Treasurer’s and Finance Report

Mr. Hamilton recommends approval of the check register in the consent agenda.

Consent Agenda

Motion to establish the consent agenda without the financials approved unanimously on voice vote on motion by Mr. Dye, seconded by Ms. Trigg.

- March 2023, Electronic Transfer and Check Approval
- March 2023, Financials
- April 2023, Electronic Transfer and Check Approval
- April 2023, Financials
- April 2023, Meeting Minutes

Motion to approve the Consent Agenda, made by Mr. Evers, seconded by Mr. Petry. Approved on a unanimous roll call vote.

Agenda

Mr. Petry made a motion to slate the current officers for re-election. Counsel remarked that the election of each officer had to be presented in separate motions. A motion to re-elect Mr. Veal as Chairman was made by Mr. Petry and seconded by Mr. Evers. In discussion, it was requested that the election be tabled by the board until a special meeting. Motion to table by Mr. Evers, seconded by Ms. Trigg was passed by unanimous roll call vote.

A motion to table election of the secretary and treasurer by Mr. Dye and seconded by Mr. Evers until the special meeting on May 31, the same meeting where the chairman election will be discussed, was passed by unanimous roll call vote.

Harbor General Manager Remarks

Mr. Pekcan provided details on the current condition of 199 Harbor PL building and estimates on the cost to make repairs. There was discussion on the pros and cons of having the building vacant and repairing and having it occupied.

Airport General Manager Remarks

Presentation by CMT to provide updates on the replacement runway project

Board Comments

Mr. Dye discussed the need for better board communication to ensure that all members are well informed. There was also some discussion and recommendations on processes and proposals that are currently before the board.

Adjournment

On a motion by Mr. Petry to adjourn, seconded by Ms. Trigg, the motion was passed unanimously by voice vote.

The meeting adjourned at 5:22PM.

APPROVED:



Ben Veal, Chairman

