

MINUTES OF REGULAR MEETING
WAUKEGAN PORT DISTRICT BOARD

September 18, 2019
4:00 p.m.

Waukegan National Airport
Airport Administration Office – Conference Room
2601 Plane Rest Drive, Waukegan, IL

The following Board members were present:

Gene Bach, Member and Historian
Tom Evers, Member
Bob Hamilton, Treasurer
Joe Legat, Member
Billy McCaffrey, Member
Grant Farrell, Board Chairman

District Counsel
Peter Friedman

Members of the Port District Staff present:

Phil Cook, Founders 3, Manager of Finance & Operations, Marina Division
Skip Goss, F3 Aviation, General Manager, Airport
Joe Seidelmann, F3 Marina, General Manager, Harbor
Mary McCarthy, F3 Marine, Staff Accountant
Cathy Smith, F3 Aviation, Assistant General Manager, Airport
Mary Louise Schram, F3 Aviation, Administrative Assistant

Call to Order

Chairman Farrell called the meeting to order at 4:00 PM.

Roll Call

Pledge of Allegiance – led by Mr. Evers

Approval of Remote Participation/Voting – not required

Chairman Remarks – Grant Farrell

The Chairman welcomed members and guests to the meeting, noting that no meeting was held in August. The Chairman stated that the staff continued to do the important work of the district. Chairman Farrell reported that he had additional conversations with representatives of North Shore Gas (NSG) and both organizations agreed to continue their discussions. Chairman Farrell reported that Mr. Evers will resign the Board Secretary position while retaining his position as Board member. Chairman Farrell stated that

it is his intention to invite Mr. Greg Petry to join the Board as Board Secretary, a non-voting Board position. Mr. Petry was recommended to Governor Pritzker and Senator Link for appointment to fill the vacant Board position. Chairman Farrell reported that he consulted with Legal Counsel as needed on various legal matters since the last Board meeting.

F3 Remarks – Phil Cook

Mr. Cook stated that he had placed a final copy of the 2018 Annual Financial Report (Audit) at each Board member's seat. He invited Board members to contact him with any questions or additional discussion.

Presentations

Northern Illinois Airshow – Tom Coogan

Mr. Coogan, President of the Northern Illinois Airshow (NIA), presented a slideshow of the 2019 Airshow highlights to the Board. He noted that the A10 Team was new to the Airshow this year and a big draw. He stated that the A10 Team required residents of thirteen houses in the flight path to vacate their homes during the show for safety. Mr. Coogan noted that the coordination to vacate has become more difficult over the years and NIA may need to limit the performing acts in future years. The NIA Committee estimated that more people attended this year's Airshow, noting that parking was full by 1:40 PM. An estimated 25,000 people attended this year's Airshow. Mr. Coogan noted that the Airshow Committee is evaluating this year's event and noting opportunities to improve next year's event, adding that more parking and adding more food vendors are high on the priority list. Mr. Coogan recognized the Waukegan Fire and Police Department personnel who supported the event and particularly noted the effort by Officer Burleson who completed the 60-page document required by the FAA. Mr. Coogan thanks the sponsors and noted the new sponsors of this year's event. On behalf of the Northern Illinois Airshow, Mr. Coogan presented a check to the Lake County Veterans Memorial, F-111 fund, to Chairman Farrell.

Chairman Farrell thanked Mr. Coogan and the members of his Committee and all the volunteers who did a fantastic job hosting this year's Airshow.

Resolution 2019-R-26, Resolution to Recognize Harbor Rescue Response

Danny Cowhey, Perry Stevens, and Gerald Jones (absent) were invited to the Board meeting so that the Board could honor and recognize their brave and resourceful actions that resulted in a lifesaving rescue of two persons on August 27, 2019. Chairman Farrell requested that the Resolution be read aloud by Ms. Schram.

Motion by Mr. Evers, second by Mr. Hamilton

To approve Resolution 2019-R-26, Resolution to Recognize Harbor Rescue Response

On a voice vote, all members present voted aye and the Chairman declared the motion carried.

Mr. Seidemann told Board members and guests of the unusual chain of events that led to the rescue. Chairman Farrell presented each rescuer a framed copy of the Board's resolution and thanked them for their quick thinking and coordinated response in the rescue event.

Board/Public Comment – none

Treasurer's Report – Mr. Hamilton

Mr. Hamilton stated that the Committee recommended approval of the July and August check registers.

Ad Hoc Committee Reports

Chairman Farrell asked Mr. McCaffrey to report on the Committee's recommendations regarding the event rental property at next month's Board meeting.

Consent Agenda

- July 2019 Regular Board Meeting Minutes
- July 2019 Check Approval
- July 2019 Financials
- August 2019 Check Approval
- August 2019 Financials
- Resolution 2019-R-21, Adopt 2018 Annual Financial Report
- Resolution 2019-R-25, Approve the Release of Board Closed Session Minutes from 2017 and 2018
- Closed Meetings Dates
 - July 19, 2017

Motion by Mr. Bach, second by Mr. Evers
To establish the Consent Agenda

On a voice vote, all members present voted aye and the Chairman declared the motion carried.

Motion by Mr. Hamilton, second by Mr. Legat:
To approve the items on the Consent Agenda

On the following roll call vote, the Chairman declared the motion carried:

Aye:.....Mr. Bach, Mr. Evers, Mr. Hamilton, Mr. Legat, Mr. McCaffrey
No:none
Absent:.....none
Abstain:.....none

Harbor General Manager Remarks (operations/status)

Mr. Seidelmann reported that the maintenance staff are keeping up with seaweed and debris cleanup from recent rains and preparations for closing the Harbor for the season have begun. The maintenance staff are evaluating the best methods to minimize high water and ice damage through the winter. Mr. Seidelmann shared the tragic circumstances of a loss-of-life incident at the Harbor on August 24 and recounted how that tragedy led to the rescue at the Harbor on August 27.

Mr. Seidelmann shared the preliminary U.S. Army Corps of Engineers (USACE) CAP107 study results. The USACD anticipates that the cost of the project may be \$22 - \$28 million dollars which reflects a 46% margin of error which is directly attributable to the unknown quality of the sand base. The USACE is looking for stakeholders to provide non-binding letters of intent (LOI) to continue to evaluate and discuss the project. No monies are required, but USACE needs the LOIs to develop the financial requirements associated with the recommended solution. Mr. Seidelmann stated that as part of the USACE review, WPD will need to look at the income/revenue derived from the commercial channel. Edgewater Resources, Jack

Cox and Mr. Campo, were invited to visit the harbor to identify future options and develop an engineering proposal that will be shared in the future with the Board. Mr. Seidelmann stated that he has been contacted regarding a long-term lease by Bristol Boat Works who would like to return to the Harbor from their current location on Grand Ave. Salmon Unlimited is evaluating tournament strategies for 2020 to draw larger crowds. The event would be revenue producing and good for WPD to develop interest in the harbor. Mr. Seidelmann reported high interest from the harbor community in the event, noting that the money the organization makes go to support local fishing clubs and high school fishing clubs. Mr. Seidelmann reported that at the 11th Annual Kids Fishing Derby, the top fish was a 17.4-pound King Salmon caught by a student from West Leyden. Another young fisherman caught 83 gobies to achieve the top number of catches for the day, while another student came in with 54 gobies!

Mr. Seidelmann stated that the Port District and Park District were unable to reach agreement regarding the indemnification and playground inspections. Both organizations are committed to working together and will continue to consider other program activities.

- Ordinance 19-O-04 Waukegan Harbor Slip Fees for 2020

Mr. Seidelmann described the four-tier strategy developed for 2020 slip rates. The Board discussed the 2020 slip rate plan and will review the success of the program design at the end of next season.

Motion by Mr. McCaffrey, second by Mr. Hamilton:
To approve Ordinance 19-O-04

On the following roll call vote, the Chairman declared the motion carried:

Aye:.....Mr. Bach, Mr. Evers, Mr. Hamilton, Mr. Legat, Mr. McCaffrey

No:none

Absent:.....none

Abstain:.....none

Airport General Manager Remarks (operations/status)

Mr. Goss reported that the Airport did not sustain any damage from the recent tornado, adding that a film crew at the Airport captured some of the footage shared by news programs. Mr. Goss praised the ATC Chief who recently coordinated a practice rescue at the Tower Cab with the Waukegan Fire Department, noting this was the first exercise of its type at the Tower.

Mr. Goss stated that the McAree Road resurfacing project (\$500K grant) will start this month and include a sidewalk from Edgewood Road, north, to the parking lot.

The Lake County Veterans Memorial (LCVM) dedication has been postponed because the non-profit organization lacks the funds to complete the Plaza in time for Veterans Day. The dedication has been moved to Memorial Day 2020. The LCVM ordered flagpoles this week and they will be installed this Fall. The LCVM Board continues to seek support and donations to complete the concrete base and sidewalks. Mr. Goss reported that the first order of memorial bricks will arrive in 4 – 6 weeks.

Closed Session - 4:42 PM

Motion by Mr. Hamilton, second by Mr. Evers:

To move to closed session for the purpose of discussing pending litigation.

On the following roll call vote, the Chairman declared the motion carried:

Aye:.....Mr. Bach, Mr. Evers, Mr. Hamilton, Mr. Legat, Mr. McCaffrey

No:.....none

Absent:.....none

Abstain:.....none

Reconvene to Open Session - 5:02 PM

Present: Chairman Farrell, Mr. Bach, Mr. Evers, Mr. Hamilton, Mr. Legat, Mr. McCaffrey

Adjournment – 5:03 PM

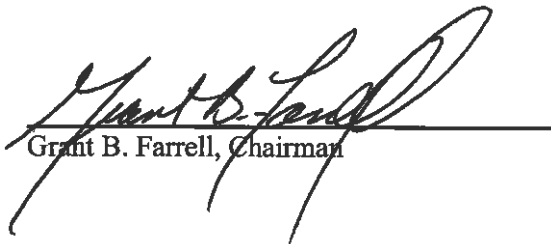
Motion by Mr. Hamilton, second by Mr. Legat:

To adjourn

On a voice vote, all members present voted aye and the Chairman declared the motion carried.

Meeting Adjourned at 5:03 PM

APPROVED



Grant B. Farrell, Chairman