

MINUTES OF THE REGULAR MEETING
WAUKEGAN PORT DISTRICT BOARD

February 16, 2022
4:00 PM.

Virtual Meeting via Zoom – Open to Public

The following Board members were present:

Gene Bach, Member and Historian
Tom Evers, Chairman Pro Tem and Secretary (4:15pm)
Joe Legat, Member
Billy McCaffrey, Member
Ben Veal, Member
Grant Farrell, Board Chairman

The following Officer was present

Bob Hamilton, Treasurer

District Counsel

Peter Friedman
Marcus Martinez

Members of the Port District Staff present:

John Matheson, Founders 3, President
Rick Taig, Founders 3 Airport, Director of Operations
Erika Krivitz, Founders 3, Manager of Accounting & Finance, Marina Division
Skip Goss, F3 Airport, General Manager/Director, Airport
Max Pekcan, F3 Marina, General Manager, Harbor
Mary McCarthy, F3 Marina, Staff Accountant
Cathy Smith, F3 Airport, Administrative Director
Edith Guerrero, F3 Airport, Administrative Director (trainee)

Call to Order

Chairman Farrell called the meeting to order at 4:00 PM.

Roll Call

Pledge of Allegiance

General Counsel's Comments on OMA and the Governor's Executive Orders

Chairman Remarks

The Chairman reported that an individual slipped into the harbor, was rescued, and may remain in the hospital. The Chairman reported a fire occurred at the harbor and commended Robbie, Perry and others in Mr. Pekcan's staff for exemplary performance of their duties during the emergency.

F3 Remarks –

Mr. Matheson provided an update regarding a development project with Colliers, and indicated that there was presently no action for the Board to take as no money was being spent at this time.

The Chairman provided information from his and Mr. Pekcan's meeting with Colliers.

Public Comment – No public comments.

Treasurer's Report

Mr. Hamilton reported that the check registers have been reviewed and noted that marketing spending should be addressed in budget process next year. He further recommends Board approval of the November check register.

Ad Hoc Committees – none

Agenda

- January 19, 2022, Regular Board Meeting Minutes

Motion by Mr. Bach, second by Mr. Veal:

Aye:.....Mr. Bach, Mr. McCaffrey, Mr. Veal, Mr. Legat, Chairman Farrell.
No:.....none
Absent:.....Mr. Petry, Mr. Evers
Abstain:.....none

- January 2022, Electronic Transfer and Check Approval

Motion by Mr. Bach, second by Mr. Veal:

Aye:.....Mr. Bach, Mr. McCaffrey, Mr. Veal, Mr. Legat, Chairman Farrell.
No:.....none
Absent:.....Mr. Petry, Mr. Evers
Abstain:.....none

- January 2022, Financials

Motion by Mr. Veal, second by Mr. Bach:

Discussion – Mr. Bach slip fees not included in January's total.

On the following roll call vote, the Chairman declared the motion carried:

Aye:.....Mr. Bach, Mr. McCaffrey, Mr. Veal, Mr. Legat, Chairman Farrell.
No:.....none
Absent:.....Mr. Petry, Mr. Evers
Abstain:.....none

Harbor General Manager Remarks (operations/status)

Mr. Pekcan reported on the Bay Marine Ad Hoc Relocation Projects and the damage to the office building due to fire, water and foam. Mr. Pekcan assigned the 199 Building for Bay Marine to continue business operations and boat storage. Duphar lot will be provided to Bay Marine for the placement of a mobile building. The triangle lot will be provided to store damaged and burned boats. The Chairman provided additional information on this use of the lots. Mr. Pekcan also provided updates on lease operations, status of S12 Dock and S8 Dock and the need for working cameras, status of the deteriorating Guillen Marine's electricity pole. Mr. Pekcan further indicated that Marina finger electricity is shut down due to ice conditions. Mr. Pekcan also provided an update on the Yacht Club.

- 2022-R-02 Resolution Approving Professional Services Agreement with the Deigan Group to Replace the Underground Storage Tank.

Motion by Mr. McCaffrey, second by Mr. Evers:

Discussion – none

On the following roll call vote, the Chairman declared the motion carried:

Aye: Mr. Bach, Mr. McCaffrey, Mr. Veal, Mr. Legat, Mr. Evers, Chairman Farrell.

No: none

Absent: Mr. Petry

Abstain: none

Airport General Manager Remarks (operations/status)

Mr. Goss reported Ms. Schram is no longer employed with F3 and the Port District and wished her well. Mr. Loudon provided a briefing regarding various ongoing projects with Crawford, Murphy and Tilly. Mr. Loudon provided updates for the airfield lighting project, the fifth phase of the perimeter fencing project, obstruction removal project, rehabilitation of south hangar pavements, and replacement runway planning.

Board Comments

None.

Closed Session – 4:55 PM

Motion to go into by Mr. Evers, second by Mr. Veal:

To move to closed session for the purpose of probable or imminent litigation and personnel matters under Section 2(c)(1) and 2(c)(11) of the OMA and to adjourn the open meeting simultaneously and automatically with the closed session with no further comment or business to be had.

On the following roll call vote, the Chairman declared the motion carried:

Aye:.....Mr. Bach, Mr. Veal, Mr. Evers, Mr. Legat, Mr. McCaffrey.

No:.....none

Absent:.....Mr. Petry

Abstain:.....none

Closed Session adjourned at 5:42 PM

Public Meeting adjourned at 5:42 PM

APPROVED


Grant B. Farrell, Chairman

03/16/2022