

WAUKEGAN  
PORT DISTRICT  
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MINUTES

WAUKEGAN PORT DISTRICT

Board June 15, 2022

4:00 P.M.

Waukegan National Airport  
Administration Office/SRE Bldg.  
2601 Plane Rest Drive  
Waukegan IL 60087

The following Board members were present:

Gene Bach, Member and Historian  
Joe Legat, Member  
Billy McCaffrey, Member  
Ben Veal, Member  
Greg Petry, Member  
Grant Farrell, Board Chairman

The following Officer was present

Bob Hamilton, Treasurer

District Counsel

Marcus Martinez

Members of the Port District Staff present:

Skip Goss, F3 Airport, General Manager/Director, Airport  
Max Pekcan, F3 Marina, General Manager, Harbor  
John Matthewson (by phone)

Call to Order

Chairman Farrell called the meeting to order at 4:00 PM.

Roll Call

Pledge of Allegiance

Chairman Remarks

The Chairman reported on several matters and meetings, including an intergovernmental committee meeting with Waukegan governmental units and the Young Eagles program.

F3

Mr. Matthewson reported on a complaint from an F3 employee regarding a Board member. Mr. Matthewson reminded members to resolve any issues with Harbor staff through Mr. Pekcan. There was discussion; Mr. McCaffrey, Mr. Legat, and Mr. Petry deliberated whether more information on the complaint was appropriate at this time. Mr. Martinez stated that, as Mr. Matthewson indicated the investigation was not yet complete, discussion was premature, though Board members could speak to Mr. Matthewson outside the meeting.

Public Comment – No public comments.

Treasurer's and Finance Report

Mr. Hamilton reported on the check registry and recommended its approval. Mr. Hamilton expressed satisfaction with the work of the auditor. Mr. Hamilton reported that the following changes would be made to the Finance Report: change cash information will be consolidated on one sheet; financial appendices would not be included in the Finance Report but would be available to Board members upon request. There was discussion and Mr. Bach asked and Mr. McCaffrey requested to be provided the financial appendices. The Chairman indicated that the changes would be instituted on a trial basis.

Consent Agenda

Motion to establish the Consent Agenda, made by Mr. Veal and seconded by Mr. Petry. On a roll call vote, all Board members voted Aye and the motion passed unanimously.

- May 18, 2022, Regular Board Meeting Minutes
- May 2022, Electronic Transfer and Check Approval
- May 2022, Financials
- Acceptance of Sikich 2021 Annual Financial Report

Motion to approve the Consent Agenda, made by Mr. Veal and seconded by Mr. Petry.

On the following roll call vote, the Chairman declared the motion carried:

Aye: Mr. Bach, Mr. Petry, Mr. McCaffrey, Mr. Legat, Mr. Veal.  
No: none  
Absent: Mr. Evers  
Abstain: none

Agenda

- 2022-R-21 Resolution Approving Teece Building Roof Repairs by Certified Pro Renovation (Withdrawn)
- 2022-R-22 Resolution Approving Installation of a Fence by Peerless Fence, with the suggestion that the gate be electric.

Motion by Mr. Petry, second by Mr. Veal:

Discussion – Mr. Martinez explained revisions to the resolution; Mr. Pekcan explained the reason for the new gate and fence, namely that the new gate and fence would be sturdier and more protective of pedestrians than the current gate. The Chairman asked Mr. Pekcan to make sure Bay Marine keeps the gate closed when not in operation. Various Board members indicated a preference for an electric gate.

On the following roll call vote, the Chairman declared the motion carried:

Aye: Mr. Bach, Mr. Petry, Mr. McCaffrey, Mr. Legat, Mr. Veal.  
No: none  
Absent: Mr. Evers  
Abstain: none

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Harbor General Manager Remarks (operations/status)

Mr. Pekcan reported that the Marina is 80% full. Mr. Pekcan further reported several ongoing matters at the Harbor & Marina, including the sewage pumps, portable toilets, herbicide treatments, upcoming notification regarding the harbor water, various certification and training opportunities, the painting of the Bay Marine wall, the replacement of sodium lighting, status of various requests for qualifications and an updated protocol manual, which will be presented at the next Board meeting.

Airport General Manager Remarks (operations/status)

Mr. Goss reported on various matters, including the search for bats, endangered bees conservation, Signature Flight Support agreement, lighting project status, and the Young Eagles program. Mr. Goss recognized Ms. Guerrero for exemplary work.

Board Comments

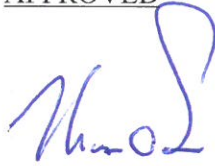
None.

Adjournment

On a motion by Mr. Petry to adjourn, seconded by Mr. Veal, the motion was passed unanimously by voice vote

The meeting adjourned at 4:42 P.M.

APPROVED



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Thomas Evers, Secretary

CHAIRMAN PRO TEM