



MINUTES

**WAUKEGAN PORT DISTRICT
Committee of the Whole Meeting
of 21 February 2024
2:00 p.m.**

**Waukegan National Airport
Administration Office/SRE Bldg.
2601 Plane Rest Drive
Waukegan IL 60087**

The following Board members were present:

- Gene Bach, Historian-remote
- Jack Dye
- Tom Evers-remote
- Becky Jones
- Greg Petry
- Paula Trigg
- Ben Veal

The following Officer was present:

Bob Hamilton, Treasurer

District Counsel:

Peter Friedman

Members of the Port District Staff were present:

- Skip Goss, F3 Airport, General Manager/Director, Airport
- Edith Guerrero, F3 Airport, Administrative Director, Airport
- Joe Seidelmann, F3 Marina, Commissioning Manager
- Eduardo Ortega, F3 Real Estate Services, VP of Asset Management-remote
- Scott Schmidt, F3 Real Estate Services, COO-remote
- Lisa Dykas, F3 Real Estate Services, Director-Property Accounting-remote
- Hunter Spitler, F3 Marina, Director of Marina Operations - remote

Call to Order

Chairman Veal called the meeting to order at 2 pm.

Roll Call

Pledge of Allegiance

Approval of Remote Participation/Voting

Motion by Mr. Petry, seconded by Mr. Dye remote participation was approved on a unanimous voice vote.

**WAUKEGAN
PORT DISTRICT**
AIRPORT • MARINA • PORT

Chairman Remarks

None

General Counsel Report

None

Public Comment – (3 minutes per person)

Peter Schleck spoke in support of Waukegan Yacht Club and asked that the board consider the agreement proposed on the agenda at the regular board meeting.

Josh Erickson, General Manager for Larsen Marine, introduced himself to the board and expressed Larson's excitement for the future of the harbor.

Agenda

- Waukegan Yacht Club License Agreement Proposal Discussion
 - The board as well as a representative of Waukegan Yacht Club presented various pros and cons of the proposed license agreement for the club to return to occupying the building at 199 Harbor PL.
- Bay Marine Fifth Amendment and New Findings
 - The fifth amendment was updated by legal and executed by Matt Felhofer of Bay Marine and is waiting to be signed by the Chairman. The board recapped the findings concerning funds allocated to remove fingers from N7 and N9. Mr. Felhofer discussed the necessity of the fifth amendment.
- Board Guide and Policies Discussion
 - The Documentation and Operational Agreements - Greg Petry and Gene Bach, provided an overview of contents for the updated board guide.

Closed Session

None

Board Comments

A special meeting on Monday February 26, 2024.

Adjournment

Motion by Mr. Dye, seconded by Mr. Evers. The motion was approved on a unanimous voice vote.

The meeting adjourned at 3:59 PM.

APPROVED:


Chairman

