

**WAUKEGAN
PORT DISTRICT**
AIRPORT • MARINA • PORT

MINUTES

WAUKEGAN PORT DISTRICT
Board Meeting of 19 July 2023
4:00 p.m.

Waukegan National Airport
Administration Office/SRE Bldg.
2601 Plane Rest Drive
Waukegan IL 60087

The following Board members were present:

Gene Bach, Historian
Tom Evers-remote participation
Becky Jones
Greg Petry-remote participation
Paula Trigg
Ben Veal

The following Board members were absent:

Jack Dye

The following Officer was present:

Bob Hamilton, Treasurer

District Counsel:

Peter Friedman

Members of the Port District Staff were present:

Skip Goss, F3 Airport, General Manager/Director, Airport
Max Pekcan, F3 Marina, General Manager, Harbor

Call to Order

Chairman Veal called the meeting to order at 4 pm.

Roll Call

Pledge of Allegiance

Approval of Remote Participation/Voting

Moved by Ms. Trigg, seconded by Ms. Jones. Approved unanimously on voice vote.

Chairman Remarks

Chairman Veal discussed various items including the many improvements at the marina.

General Counsel Report

Counsel had no report.

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Public Comment – (3 minutes per person)

Nikki Sullivan, of WYC and WYCYF provided updates on the Jr. Sail program.

Committee Reports

- Intergovernmental – Committee members are waiting to schedule the first meeting with the city of Waukegan.
- Documentation and Operational Agreements - Greg Petry and Gene Bach-The committee will meet in August.
- Disaster Planning and Departmental Coordination - Becky Jones and Jack Dye-Ms. Jones met with airport GM to review Airshow emergency plans.

Treasurer's and Finance Report

Mr. Hamilton recommends approval of the check registers.

Consent Agenda

Motion to establish the consent agenda approved unanimously on a voice vote on a motion by Mr. Evers, seconded by Mr. Bach.

- June 2023, Electronic Transfer and Check Approval
- June 2023, Financials
- June 2023, Meeting Minutes

Motion to approve the Consent Agenda, made by Mr. Bach, seconded by Mr. Evers. Approved on a roll call vote.

Aye: Mr. Bach, Mr. Evers, Ms. Jones, Mr. Petry

No: 0

Abstain: 1-Trigg

Absent: 1-Dye

Agenda

- Committee of the Whole

The board scheduled a COW meeting for August 16, 2023 at 2 pm.

Airport General Manager Remarks

Mr. Goss provided updates on the upcoming airshow and CMT was present to update the board on the engineering projects at the airport including the replacement runway update. The public hearing on the draft environmental assessment has been pushed back to October.

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Harbor General Manager Remarks

Mr. Pekcan discussed his interest in collaborating with local clubs and organizations to offer events and specials benefits for boaters. Northern Illinois Municipal Electric Cooperative presented an overview of their company and the proposed benefit of savings to the harbor.

- 2023-R-17 Approving a Letter of Intent with Nautical Boat Club Concerning an Agreement To Operate At The Harbor & Marina

Motion by Ms. Trigg, seconded by Mr. Bach. Motion was approved on a roll call vote:

Aye: Mr. Bach, Mr. Evers, Ms. Jones, Mr. Petry, Ms. Trigg

No: 0

Abstain: 0

Absent: Mr. Dye

- 2023-R-18 Authorizing The Harbor And Marina General Manager To Enter Into Agreements With Yacht Clubs Concerning Discount Programs

Motion by Mr. Petry, seconded by Ms. Jones. Motion was approved on a roll call vote:

In discussion, Ms. Trigg requested documents showing the comparison of the financial impacts of the discounts being offered.

Aye: Mr. Bach, Mr. Evers, Ms. Jones, Mr. Petry, Ms. Trigg

No: 0

Abstain: 0

Absent: Mr. Dye

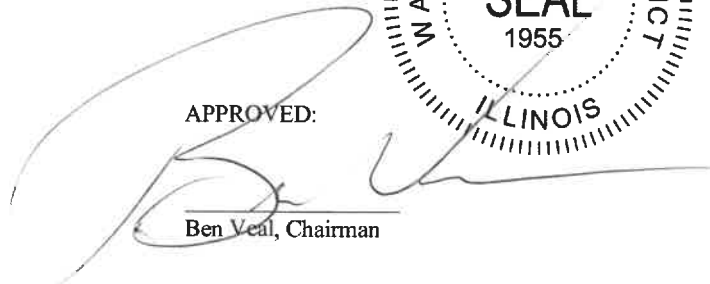

Board Comments

Ms. Jones requested clarification around the variance in daily launch fees which Mr. Pekcan explained.

Adjournment

On a motion by Ms. Trigg to adjourn, seconded by Mr. Bach, the motion was passed unanimously by voice vote.

The meeting adjourned at 5:32 PM.

APPROVED:  

Ben Veal, Chairman