

**WAUKEGAN
PORT DISTRICT**
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MINUTES

WAUKEGAN PORT DISTRICT
Committee of the Whole
Special Board Meeting of 16 August 2023
2:00 p.m.

The following Board members were present:

Gene Bach, Historian
Jack Dye
Tom Evers-remote participation
Becky Jones
Greg Petry
Paula Trigg
Ben Veal

The following Officer was present:

Bob Hamilton, Treasurer

District Counsel:

Marcus Martinez

Members of the Port District Staff were present:

Skip Goss, F3 Airport, General Manager/Director, Airport
Max Pekcan, F3 Marina, General Manager, Harbor

Call to Order

Chairman Veal called the meeting to order at 2 PM

Roll Call

Pledge of Allegiance

Approval of Remote Participation/Voting

Moved by Mr. Dye, seconded by Ms. Trigg. Approved unanimously on voice vote.

Chairman Remarks

Chairman Veal stated that this COW meeting is necessary and hopes to move through discussion and have something to report to F3.

General Counsel Report

None

Public Comment – (3 minutes per person, 30 minutes total)

None

Agenda

- Discussion regarding F3 management services, roles, and responsibilities.

Each board member took the opportunity to grade and provide their thoughts on F3's management of the Port District. Topics discussed include Accounting, Management Services, Future Development, and the need to have representation from F3 present to hear from the board and provide answers and solutions to the board's questions and concerns.

- Jack Dye- Grade Accounting-D, Overall-C
- Mr. Dye questioned the services F3 is supposed to provide vs. what they actually provide. In addition, what value, relationships and development have they provided.

- Gene Bach- Accounting is the most important, overall-D
- Mr. Bach questions F3's ability to manage commercial harbor activity and expressed a need to have management bids each year.

- Greg Petry- Executive Leadership-D/F, Overall- C-
- Mr. Petry discussed many issues that require F3's attention and he expressed the need to have F3 present in order to be proactive and identify the management issue.

- Bob Hamilton- Personnel Management- Accounting-B and Overall-C
- Mr. Hamilton believes that accounting support and expertise are missing and spoke about the need for a focus on accounting and getting both airport and harbor on the same page.

- Paula Trigg- Finances-D, Overall- C
- Ms. Trigg discussed her concern with F3 not assisting with Personnel fill-ins when needed. She also discussed how they should offer more support for the management fees they are paid.

- Becky Jones- Overall- C
- Ms. Jones discussed the need for the Port District to understand F3's fee schedule and the need to have standardized accounting practices with more rigor.

- Tom Evers- Overall-C
- Mr. Evers grade is attributed to financial oversight needing work and that clear expectations need to be set.

- Chairman Veal-Overall- D
- Mr. Veal expressed that the quarterly report and the subsequent meeting attendance requested from F3 was designed to show progress. There has been a lack of notable progress.

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The overall theme is that F3 should offer more value, support, and resources.



There will be a COW meeting on September 20, 2023 at 2 PM, minus the “Special Meeting” title to ensure that open discussion can be had.

Adjournment

On a motion by Mr. Dye to adjourn, seconded by Mr. Bach, the motion was passed unanimously by voice vote.

The meeting adjourned at 3:14 PM.

APPROVED:



Ben Veal, Chairman