

**WAUKEGAN
PORT DISTRICT**
AIRPORT . MARINA . PORT

MINUTES

WAUKEGAN PORT DISTRICT
Board Meeting of 16 August 2023
4:00 p.m.

Waukegan National Airport
Administration Office/SRE Bldg.
2601 Plane Rest Drive
Waukegan IL 60087

The following Board members were present:

Gene Bach, Historian
Jack Dye
Tom Evers-remote participation
Becky Jones
Greg Petry
Paula Trigg
Ben Veal

The following Officer was present:

Bob Hamilton, Treasurer

District Counsel:

Marcus Martinez

Members of the Port District Staff were present:

Skip Goss, F3 Airport, General Manager/Director, Airport
Max Pekcan, F3 Marina, General Manager, Harbor

Call to Order

Chairman Veal called the meeting to order at 4 pm

Roll Call

Pledge of Allegiance

Approval of Remote Participation/Voting

Moved by Ms. Trigg, seconded by Ms. Jones. Approved unanimously on voice vote.

Chairman Remarks

Chairman Veal discussed the developers showing interest in the harbor area. He also mentioned the electrical issues at the harbor that Com Ed repaired at no cost to the Port District.

General Counsel Report

Public Comment – (3 minutes per person)

WAUKEGAN PORT DISTRICT AIRPORT MARINA PORT

Mr. McIntosh-boating member requested details on the progress of marina dredging and expressed desire to see keypad access at the harbor.

Committee Reports

- Intergovernmental - Greg Petry and Tom Evers
- Documentation and Operational Agreements - Greg Petry and Gene Bach
Meeting with the City of Waukegan on August 17 and will be outlining dates for future meetings.
- Disaster Planning and Departmental Coordination - Becky Jones and Jack Dye
No update
- Marina major capital expenditures update - Paula Trigg
Waiting for the executed agreement from IDOT
- Airport rehabilitation consultancy-Jack Dye

Treasurer's and Finance Report

Consent Agenda

Motion to establish the consent agenda approved unanimously on a voice vote on a motion by Mr. Evers, seconded by Mr. Bach. In discussion Mr. Bach requested to have the correct harbor slip occupancy percentage added to the financials.

- July 2023, Electronic Transfer and Check Approval
- July 2023, Financials
- July 2023, Meeting Minutes

Motion to approve the Consent Agenda, made by Mr. Dye, seconded by Mr. Evers. Approved on a roll call vote.

Aye: Mr. Bach, Mr. Evers, Ms. Jones, Mr. Petry

No: I-Trigg

Abstain: I-Dye

Absent: None

Airport General Manager Remarks

Mr. Goss provided updates on the upcoming airshow and the RFQ for architectural, engineering and planning consultant and CMT was present to update the board on the pavement project slated to begin Spring 2024.

- RFQ for architectural, engineering and planning consultant
- 2023-R-19 Approving Consultant Construction Phase Services Agreement with Crawford, Murphy & Tilly, Inc. To Rehabilitate East Aircraft Parking Apron

Motion by Ms. Trigg, seconded by **Mr. Dye**. Motion was approved on a roll call vote:

Aye: Mr. Bach, Mr. Evers, Ms. Jones, Mr. Petry, Ms. Trigg, Mr. Dye

No:None

Abstain: None

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Harbor General Manager Remarks

Mr. Pekcan updated the board on several events including the opportunity he had to speak at the Intergovernmental agreement meeting as well as the first responders' luncheon to be held on August 30 at the marina.

- 2023-R-20 Authorizing Participation in The Northern Illinois Municipal Electric Collaborative and Authorizing the General Manager to Approve a Contract with The Lowest Cost Electricity Provider

In discussion counsel noted that the final agreement would be available after the meeting to have the most up to date rates as possible and is not included as "exhibit A". Counsel will recommend any proposed amendments before it is signed.

Motion by Ms. Trigg, seconded by Mr. Dye. Motion was approved on a roll call vote:

Aye: Mr. Bach, Mr. Evers, Ms. Jones, Mr. Petry, Ms. Trigg, Mr. Dye

No: None

Abstain: None

Absent: None

- 2023-R-21 Authorizing Fuel Purchases from Avalon Petroleum Company on An As-Needed Basis
Ms. Trigg would like the resolution to move forward and requests an amendment to "this calendar year".

Motion by Ms. Trigg, seconded by Mr. Bach. Motion was approved on a roll call vote:

Aye: Mr. Bach, Mr. Evers, Ms. Jones, Mr. Petry, Ms. Trigg, Mr. Dye

No: None

Abstain: None

Absent: None

- 2023-R-22 Approving Special Pricing and Promotions for Anchorage Yacht Club

Motion by Mr. Petry, seconded by Mr. Dye. Motion was approved on a roll call vote:

Aye: Mr. Bach, Mr. Evers, Ms. Jones, Mr. Petry, Ms. Trigg, Mr. Dye

No: None

Abstain: None

Absent: None

Board Comments

The board comments included addressing the various needs of the marina.

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Adjournment

On a motion by Mr. Evers to adjourn, seconded by Mr. Dye, the motion was passed unanimously by voice vote.

The meeting adjourned at 5:08 PM.

APPROVED:



Ben Veal, Chairman

