

**WAUKEGAN  
PORT DISTRICT**  
AIRPORT • MARINA • PORT

**MINUTES**

WAUKEGAN PORT DISTRICT  
Committee of the Whole Meeting  
of 20 September 2023  
2:00 p.m.

The following Board members were present:

Gene Bach, Historian  
Jack Dye  
Becky Jones  
Greg Petry  
Paula Trigg  
Ben Veal

The following board members were absent:

Tom Evers

The following Officer was present:

Bob Hamilton, Treasurer

District Counsel:

Marcus Martinez

Members of the Port District Staff were present:

Skip Goss, F3 Airport, General Manager/Director, Airport  
Max Pekcan, F3 Marina, General Manager, Harbor  
Edith Guerrero, F3 Airport, Director of Administration, Airport

Call to Order

Chairman Veal called the meeting to order at 2 pm.

Roll Call

Pledge of Allegiance

Approval of Remote Participation/Voting

Chairman Remarks

Chairman Veal congratulated the airport and all those involved in this year's airshow.

General Counsel Report

Public Comment – (3 minutes per person)

Agenda

Airport Accounting

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Mr. Goss introduced John Hemenway to the board. Mr. Hemenway is a CPA who the airport wishes to contract as a consultant for the accounting department.

F3 Quarterly Report

- Profitability
- Development
- Accounting-Airport and Harbor

Mr. Scott Schmidt, COO of Founders 3 Management addressed the board with a report on future plans and concerns around accounting processes and procedures.

Board Comments

The board is interested in the recommendations, analysis, and reporting capabilities that F3 will offer to the harbor upon assuming accounting functions. It was requested that a COW meeting be scheduled for October and should be used for budget presentations from the General Managers. Budgets should be submitted beforehand.

Adjournment

The meeting adjourned at 3:36 pm

APPROVED:



Ben Veal, Chairman