

**WAUKEGAN  
PORT DISTRICT**  
AIRPORT • MARINA • PORT

**MINUTES**

WAUKEGAN PORT DISTRICT  
Board Meeting of 20 September 2023  
4:00 p.m.

Waukegan National Airport  
Administration Office/SRE Bldg.  
2601 Plane Rest Drive  
Waukegan IL 60087

The following Board members were present:

Gene Bach, Historian  
Jack Dye  
Becky Jones  
Greg Petry  
Paula Trigg  
Ben Veal

The following board members were absent:

Tom Evers

The following Officer was present:

Bob Hamilton, Treasurer

District Counsel:

Marcus Martinez

Members of the Port District Staff were present:

Skip Goss, F3 Airport, General Manager/Director, Airport  
Max Pekcan, F3 Marina, General Manager, Harbor  
Mary McCarthy, F3 Marina, Accounting Supervisor, Harbor

Call to Order

Chairman Veal called the meeting to order at 4 pm

Roll Call

Pledge of Allegiance

Approval of Remote Participation/Voting

Chairman Remarks

Chairman Veal discussed the success of this years' Northern Illinois Airshow and congratulated those present that were involved.

General Counsel Report

Public Comment – (3 minutes per person)

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Committee Reports

- Intergovernmental - Greg Petry and Tom Evers
- Documentation and Operational Agreements - Greg Petry and Gene Bach  
Mr. Bach has found some historical documents and will meet the third week of October to review.
- Disaster Planning and Departmental Coordination - Becky Jones and Jack Dye  
The committee acknowledged the phenomenal coordination between groups for the airshow.
- Marina major capital expenditures update – Paula Trigg  
Waiting for executed agreement from IDOT
- Airport rehabilitation consultancy-Jack Dye

Treasurer's and Finance Report

Consent Agenda

Motion to establish the consent agenda approved unanimously on a voice vote on a motion by Mr. Bach, seconded by Mr. Dye.

- August 2023, Electronic Transfer and Check Approval
- August 2023, Financials
- August 2023, Meeting Minutes

Motion to approve the Consent Agenda, made by Mr. Dye, seconded by Ms. Trigg. Approved on a roll call vote.

Aye: Mr. Bach, Ms. Trigg, Ms. Jones, Mr. Petry, Mr. Dye

No:

Abstain:

Absent: Evers

Harbor General Manager Remarks

- Harbor development presentation by The Diegan Group, The Jacobs Companies and JBG Property Holdings

Gary Diegan, Principal/Owner of The Diegan Group Environmental Managers/Consultants, Keith Jacobs, President and CEO of The Jacobs Companies and Jeff Glenner, President and CEO of JBG Property Holdings presented on the proposed development within the Waukegan Port District property.

- 2023-R-23 Resolution Approving Special Pricing and Promotions for Waukegan Yacht Club  
Motion by Mr. Dye, seconded by Ms. Trigg. Motion was approved on a roll call vote:

Aye: Mr. Bach, Ms. Jones, Mr. Petry, Ms. Trigg, Mr. Dye

No: None

Abstain: None

Absent: Mr. Evers

- 2023-R-24 Resolution Approving 2024 Fees and Charges for Harbor & Marina  
Motion by Mr. Bach, seconded by Mr. Dye.  
In discussion this resolution was tabled until there is better understanding of the market.

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- 2023-R-26 Resolution Approving Construction and Design Professional Services Agreement (Edgewater)  
This resolution has been tabled due to not having an executed agreement.

Airport General Manager Remarks

- Mr. Goss provided a video recap of the 2023 Northern Illinois Airshow. He also invited Craig Loudon of CMT to provide an update on engineering projects at the airport.
- 2023-R-25 Approving CMT Consultant of Record  
Motion by Ms. Trigg, seconded by Mr. Petry. Motion was approved on a roll call vote:

Aye: Mr. Bach, Ms. Jones, Mr. Petry, Ms. Trigg, Mr. Dye

No: None

Abstain: None

Absent: Mr. Evers

- 2023-R-27 Resolution approving Consultant Services Agreement (John Hemenway Accounting Services)  
Motion by Mr. Dye, seconded by Ms. Trigg. Motion was approved on a roll call vote:

Aye: Mr. Bach, Ms. Jones, Mr. Petry, Ms. Trigg, Mr. Dye

No: None

Abstain: None

Absent: Mr. Evers

- 2023-R-28 Resolution Approving Agreement with CMT Master Drainage Study  
Motion by Ms. Trigg, seconded by Mr. Petry. Motion was approved on a roll call vote:

Aye: Mr. Bach, Ms. Jones, Mr. Petry, Ms. Trigg, Mr. Dye

No: None

Abstain: None

Absent: Mr. Evers

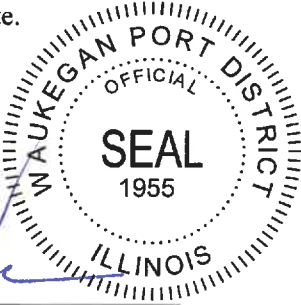
Board Comments

Chairman Veal has requested that both General Managers have documents submitted to the Board Liaison by the Wednesday before the board packet is to be distributed. Board members offered their compliments to all of those involved in the airshow.

Adjournment

Motion by Mr. Petry, seconded by Ms. Trigg. The motion was approved on a unanimous voice vote.  
The meeting adjourned at 5:54 PM.

APPROVED:



Ben Veal, Chairman