

**WAUKEGAN
PORT DISTRICT**
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MINUTES

WAUKEGAN PORT DISTRICT
Special Board Meeting of 05 December 2025
2:00 p.m.
Waukegan National Airport
Administration Office/SRE Bldg.
2601 Plane Rest Drive
Waukegan IL 60087

The following Board Members were present:

Gene Bach
Jack Dye
Tom Evers – 3:46 pm departure
Greg Petry – 2:23 pm arrival
Paula Trigg
Ben Veal

The following Board Members were absent:

Becky Jones

The following Officer was present:

Bob Hamilton, Treasurer

District Counsel:

Peter Friedman - remote
Marcus Martinez - remote

Members of the Port District Staff were present:

Edith Guerrero, F3 Airport, Administrative Director, Airport - remote
Joe Seidelmann, F3 Marina, General Manager, Marina
Skip Goss, F3 Airport, Director, Airport

Call to Order

Chairman Dye called the meeting to order at 2 pm.

Roll Call

Roll call was taken.

Pledge of Allegiance

The Pledge of Allegiance was recited.

Announcement of Remote Participants

Approval of Remote Participation/Voting

Approval of Remote Participation/Voting - none

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Chairman Remarks - none

General Counsel Report - none

Public Comment – (3 minutes per person) - none

Board Comments

A committee conducted interviews with two airport consulting firms. Both firms were well qualified, and a recommendation will be brought forward following fee negotiations. The item is expected to be placed on the January agenda. No contracts are currently ready for award, and no immediate project authorizations are required. The consultant selection process is being documented in accordance with FAA guidelines, and Skip will confirm any required next steps.

Agenda

- Harbor Updates
 - Joe Seidelmann presented a year-end budget overview which included some cost saving initiatives planned for 2026.

Closed Session

The Board entered closed session at 2:54 p.m. to discuss specific personnel pursuant to §120/2(c)(1), purchase or lease of real property pursuant to §120/2(c)(5), setting the price for the sale or lease of Port District owned property pursuant to §120/2(c)(6) and litigation that is probable or imminent §120/2(c)(11) of the Illinois Open Meetings Act.

On a motion by Member Trigg, seconded by Member Evers, the motion carried by unanimous roll call vote.

At 4:00 p.m., the Board reconvened in open session on a motion by Member Veal, seconded by Member Trigg, approved by unanimous roll call vote.

Adjournment

On a motion by Member Petry seconded by Member Bach, the meeting was adjourned on a unanimous voice vote at 4:00 pm.

APPROVED:


Chairman

