

**WAUKEGAN  
PORT DISTRICT**  
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**MINUTES**

WAUKEGAN PORT DISTRICT  
Committee of the Whole Meeting  
of 20 December 2023  
2:00 p.m.

Waukegan National Airport  
Administration Office/SRE Bldg.  
2601 Plane Rest Drive  
Waukegan IL 60087

The following Board members were present:

Gene Bach, Historian  
Jack Dye  
Tom Evers  
Becky Jones  
Greg Petry  
Paula Trigg  
Ben Veal

The following Officer was present:

Bob Hamilton, Treasurer

District Counsel:

Peter Friedman

Members of the Port District Staff were present:

Skip Goss, F3 Airport, General Manager/Director, Airport  
Max Pekcan, F3 Marina, General Manager, Harbor  
Eduardo Ortega, F3 Real Estate Services, VP of Asset Management  
Scott Schmidt, F3 Real Estate Services, COO-remote  
Lisa Dykas, F3 Real Estate Services, Director-Property Accounting-remote  
Hunter Spitler, F3 Marina, Director of Marina Operations - remote

Call to Order

Chairman Veal called the meeting to order at 2 pm.

Roll Call

Pledge of Allegiance

Approval of Remote Participation/Voting

Chairman Remarks

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Chairman Veal expressed to the board and staff that all collaborative efforts are appreciated. He believes that we have a good path to move forward.

General Counsel Report

None

Public Comment – (3 minutes per person)

None

Agenda

- Financial review
- Budget review

Mr. Hamilton thanked the finance committee for all the time that has been spent on the harbor budget. He provided memorandums on the finance committee’s findings and approach. There was a consensus by the finance committee to implement a plan for the harbor to recover accounts payable from 2023 and maintain adequate reserves.

F3 and the harbor General Manager presented a financial plan as well as a balanced budget to be considered for approval by the board. The finance committee has implemented a policy to be more formally involved with monitoring of the harbor budget and financials.

Mr. Goss presented the final version of the airport and customs budgets. He also discussed the purchase of a hangar which will be presented in the regular meeting.

Closed Session

None

Board Comments


The board elected to begin the regular meeting on time and hold the closed session during the regular meeting.

Adjournment

Motion by Mr. Dye, seconded by Mr. Evers. The motion was approved on a unanimous voice vote.

The meeting adjourned at 3:55 PM.

APPROVED:



Ben Veal, Chairman