

MINUTES OF SPECIAL BOARD MEETING
OF WAUKEGAN PORT DISTRICT

July 7, 2014
2:30 PM

55 South Harbor Place, Waukegan, Illinois
Harbor Control Building

The following Board members were present:

Jorge Torres
Gene Bach
Grant Farrell
Randy Podolsky

The following Board members were absent:

Joe Legat
Dale Johnson
Mike Melius

Members of the Port District Staff present:

Chris Peters, Executive Assistant
Jim Stanczak, Airport Manager

1. Call to Order and Roll Call

Messrs. Bach, Farrell and Torres answered present. Messrs. Johnson, Legat, Melius and Podolsky were not in attendance. A quorum was not present.

Mr. Farrell briefed that Candidate 2 had declined the offer of Employment as General Manager. In review, he had discussed three candidates at the last meeting. With the removal of Candidate 2 the hiring committee added another applicant for consideration. They are now looking at Candidates 1, 3 and 4 with a focus on interviews with Candidates 3 and 4. He would like to give the Airport Manager and Harbor Manager the opportunity to meet the candidates and ask questions.

Mr. Podolsky arrived and was acknowledged by the Chair.

Messrs. Bach and Podolsky asked that a good coordinator should be pursued for the position rather than an expert in either airport or harbor matters. Mr. Farrell presented an Employment Agreement which was ready once we have an acceptable candidate. Mr. Farrell was asked to forward the draft Agreement to Messrs. Podolsky and Bach for their review.

2. Election of Chairman – No Action

Closed Session: None

3. Personnel Matters pursuant to 5 ILCS 120/2 (c) (1) of the Open Meetings Act
4. Establish bid for purchase of real property pursuant to 5 ILCS 120/2 (c) (5) of the Open Meetings Act

Open Session

5. Ratification of Contract with General Manager
No Action
6. Authorization of Bid for Real Property

Mrs. Peters requested the board review and approve the bid presented by Mr. Stanczak for the Johnson Road parcel. Mr. Torres asked Mr. Stanczak for a name at the County to discuss the situation with and was given the name Kipp Wilson. Mr. Stanczak stated the port as a municipality was in a favorable positions and read a portion of the letter from the County to "Lake County Property Owner" stating: "...we will evaluate your bid based on the best interests of the Lake county taxpayers and local units of government." Mr. Podolsky suggested the item be placed on the July agenda in the event action was required.

Mr. Podolsky reported he had not heard from Denovo Const. Mr. Thomas had informed him they are retesting our material for suitability at John-Mansville.

Landscaping was discussed and the fact that the timbers were backordered.

Mr. Podolsky advised July 4 was fantastic at the marina; handled very professionally. The facilities were in great condition and he conveyed the many compliments he had received over the holiday. Mr. Torres added that he and the Mayor had walked the site and agreed at how well everything was done. Mr. Torres asked Mr. Podolsky to pass the compliments on to Mr. O'Dell.

Mr. Podolsky wanted to explore the possibility of advertising grilling on the concrete docks. Mr. O'Dell had previously cited the Fire Code. Further discussion is anticipated on that as well as a guest network for WiFi.

Mr. Stanczak told the board about Laurel Drobnick's seven parcels of land under water that she would like to sell to the port district for transfer and title fees and the back taxes. She would also want a sum for herself. Mr. Stanczak felt the properties could be used for wetland mitigation. Mr. Stanczak was asked to get a firm number.


Mr. Stanczak also said a charter company had approached him about conducting operations at the airport.

There being no further business, on motion of Mr. Bach to adjourn the meeting, seconded by Mr. Podolsky, all members present voted aye, and the Chairman declared the motion carried.

APPROVED:



JORGE TORRES, Chairman



GRANT B. FARRELL, Secretary