

MINUTES OF THE REGULAR MEETING
WAUKEGAN PORT DISTRICT BOARD

January 10, 2022
4:00PM.

Virtual Meeting via Zoom - Open to Public
Join Zoom Meeting by phone

Call: 1 (312) 626-6799
Enter Meeting ID & Password when prompted
Meeting ID: 836 9603 4366 Password: 272930

The following Board members were present:

Gene Bach, Member and Historian
Joe Legat, Member
Billy McCaffrey, Member
Greg Petry, Member
Ben Veal, Member
Grant Farrell, Board Chairman

The following Board Officer was present:

Bob Hamilton, Treasurer

District Counsel

Peter Friedman

Members of the Port District Staff present:

Skip Goss, F3 Airport, General Manager/Director, Airport
Max Pekcan, F3 Marina, General Manager, Harbor
Mary McCarthy, F3 Marina, Staff Accountant
Mary Louise Schram, F3 Airport, Governmental Affairs & WPD Board Liaison

Call to Order

Chairman Farrell called the meeting to order at 4:03 PM.

Roll Call

Pledge of Allegiance

General Counsel's Comments on OMA and the Governor's Executive Orders - Mr. Friedman

Chairman Remarks - Grant Farrell

Chairman Grant Farrell met on two occasions with GMs regarding plans and projects. Met with Mayor and Chief of Staff regarding WPD issues and collaboration. Very productive meeting. Met with Noelle & Bay Marine regarding their proposed expansion project.

F3 Remarks

Matt Bauer Working on GM and staff efficiencies and training programs to help with GM development and training of seasonal staff.

Public Comment - no public comment

Treasurer's Report- Mr. Hamilton

Mr. Hamilton reported that the Committee recommends board approval of the December 2021 electronic transfers and check register.

Ad Hoc Committee Reports

Cyber Security report:

Mr. Hamilton reported that data stored on unsecured Dropbox files will be migrated to secure cloud based "Egnyte" in February.

Waukegan Yacht Club report:

Mr. McCaffrey directed members to the summary in the board packet. Max will address some of the items in his GM report. There is ongoing work to evaluate before a recommendation is made to the Board.

Consent Agenda

The Chairman asked if anyone wanted to remove any items from the Consent Agenda.

- December 15, 2021, Regular Board Meeting Minutes
- December 15, 2021, Closed Board Meeting Minutes
- December 2021, Electronic Transfer and Check Approval
- December 2021 Financials

Motion by Mr. Petry, second by Mr. Bach:
To establish the Consent Agenda

Discussion – none

On the following roll call vote, the Chairman declared the motion carried:

Aye: _____ Mr. Bach, Mr. Legat, Mr. McCaffrey, Mr. Petry, Mr. Veal
No: _____ none
Absent: _____ none
Abstain: _____ none

Motion by Mr. Bach, second by Mr. Petry:
To approve the items on the Consent Agenda

Discussion – none

On the following roll call vote, the Chairman declared the motion carried:

Aye: _____ Mr. Bach, Mr. Legat, Mr. McCaffrey, Mr. Petry, Mr. Veal
No: _____ none
Absent: _____ Mr. Evers
Abstain: _____ none

Agenda

- 2022-R-01 Resolution Approving Insurance Package Renewal and Appointing Broker of Record (West Insurance)

Motion by Mr. McCaffrey, second by Mr. Petry:
To approve Resolution 2022-R-01, Insurance Package Renewal

Discussion – none

On the following roll call vote, the Chairman declared the motion carried:

Aye: Mr. Bach, Mr. Legat, Mr. McCaffrey, Mr. Petry, Mr. Veal

No: none

Absent: Mr. Evers

Abstain:none

Harbor General Manager Remarks (operations/status)

Mr. Pekcan referred to Executive Summary and asked if there were any questions. There were none. Mr. Pekcan reported there will be a few new and renewal leases will be presented at a future Board meeting. Mr. Pekcan reported that they are working with consultant regarding UST replacement. Expect details in February Board Packet.

Airport General Manager Remarks (operations/status)

Mr Goss provided an update on the Replacement Runway Environmental Assessment. Mr. Goss reported we are still on track for a June public hearing and a decision document by the end of the year which will open the door to federal funding. CMT will provide a full report at the February board meeting.

Closed Session – none

Board Comments – none

Adjournment – 4:26 PM

Motion by Mr. Veal, second by Mr. Petry:

To adjourn

Discussion – none

On the following roll call vote, the Chairman declared the motion carried:

Aye:..... Mr. Bach, Mr. Legat, Mr. McCaffrey, Mr. Petry, Mr. Veal

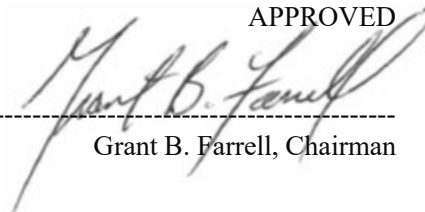
No:..... none

Absent:Mr. Evers

Abstain:none

Meeting Adjourned at 4:26 PM

APPROVED



Grant B. Farrell, Chairman